

**VILLAGE OF NEW GLARUS
HISTORICAL PRESERVATION COMMISSION
Village Hall Board Room – 319 2nd Street, New Glarus, WI
7/10/23 6:30 P.M.**

1. Call to Order
2. Appointment of Chair
3. Approval of Agenda
4. Approval of 4.13.23 Minutes
5. Consideration/Discussion: Chalet of the Golden Fleece
6. Consideration/Discussion: Swiss Historical Village & Museum
7. Consideration/Discussion: Certified Local Government (CLG) Grant Program
8. Consideration/Discussion: Village Hall Mural Restoration
9. Adjournment

AGENDA

POSTED:	N.G. Village Hall	7/7/2023
	N.G. Post Office	7/7/2023
	Bank of New Glarus	7/7/2023



Kelsey Jenson, Clerk

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS VILLAGE BOARD OF TRUSTEES MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS VILLAGE BOARD.

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A
PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT
AT 527-2510

*New Glarus Historical Preservation Commission
Meeting Minutes
4/13/23*

Commission members present: Kim Tschudy, Barb Anderson, Bekah Stauffacher

Staff Present: Lauren Freeman, Village Administrator

Call to order: Chair called meeting to order at 6:09 PM

Approval of Agenda: Barb Anderson moves approval. Bekah Stauffacher seconds.
Motion passes 3-0

Consideration/Discussion: Chamber of Commerce Updates: Bekah Stauffacher shared an updated New Glarus Walking Tour pamphlet and a map of the 2nd Street Commercial Historic District to share with visitors and residents of New Glarus.

Consideration/Discussion: Historic Preservation Month (May 2023): The Committee discussed plans to celebrate Historic Preservation Month. The 2023 theme is "People Saving Places." Bekah shared that the chambers plans to promote the walking tour.

Adjournment: The meeting adjourned at 6:34 PM

-Lauren Freeman
Village Administrator



Criteria – CLG Grant Funding Federal Historic Preservation Funding to Certified Local Governments in Wisconsin

Minimum Requirements

Proposals must meet all of the following requirements to be considered for funding.

- Applicant consulted with SHPO staff prior to submission of this application
- Letter of Intent* was submitted by the deadline.
- Application was submitted by the deadline.
- CLG Annual Report* was submitted by applicant in January for previous year.
- Applicant complies with all state and federal requirements of the CLG program.
- Applicant has no incomplete CLG subgrant projects in the past five years.
- For **intensive surveys**, applicant has reviewed proposed boundaries with SHPO staff.
- For **historic district nominations**, applicant has consulted with SHPO staff on current eligibility of the district and has invited property owners to an informational meeting within 12 months of the application deadline to introduce the project and gauge support.
- To host **CAMP**, a complete proposal has been submitted that includes itemized budget, plans for venue, food/refreshments, lodging, marketing, registration, and proposed agenda.

1. **Project Type** - Proposals may meet only ONE of the following – up to 30 points

- A. Initial intensive survey of part or all of the community (**30 pts**)
 - B. Nomination of a historic district to the NRHP (**25 pts**)
 - C. Nomination of a historic district under a local historic preservation ordinance (**25 pts**)
 - D. Resurvey of an area that was surveyed more than 25 years ago (**20 pts**)
 - E. Nomination of an individual *municipally-owned* property(ies) or archaeological site(s) to the NRHP (**15 pts**)
 - F. Nomination of an individual *municipally-owned* property(ies) or archaeological site(s) under a local historic preservation ordinance (**15 pts**)
 - G. Nomination of an individual *privately-owned* property(ies) or archaeological site(s) to the NRHP site (**10 pts**)
 - H. Nomination of an individual *privately-owned* property(ies) or archaeological site(s) under a local historic preservation ordinance (**10 pts**)
 - I. Public outreach and educational project (**5 pts plus potential Bonus**)
 - J. Design Guidelines or Historic Preservation Plans (**5 pts plus potential Bonus**)
- Bonus** – Applicable to *Project Types I and J* only if the community has recently completed a survey or resurvey of its entire community *and* has made reasonable efforts to nominate all properties and districts determined by the survey to be potentially eligible. (**20 pts**)
- K. Host a [CAMP training workshop](#) (prioritized every other year) (**100 pts**)
A fully developed CAMP proposal will include the following:
- 1. itemized budget
 - 2. venue selected for the event
 - 3. plan for food and/or refreshments
 - 4. lodging availability
 - 5. marketing plan, in consultation with SHPO staff
 - 6. registration strategy, in consultation with SHPO staff
 - 7. proposed sessions and presenters, in consultation with [NAPC](#) and SHPO

Items #2-6 below do not apply to a CAMP proposal

- 2. Likelihood of successful and timely completion of project – up to 25 pts**
 - A. Proposal includes clearly defined scope, tasks, and timeline (**5 pts**)
 - B. Proposed scope, tasks, and timeline are realistic and achievable (**5 pts**)
 - C. Previous grant-funded projects were completed successfully (**5 pts**)
 - D. Products and deliverables from previous projects were satisfactory (**5 pts**)
 - E. Project management team show the capability to successfully manage the project, indicated by resumes, experience, and proposal narrative (**5 pts**)

- 3. Effectiveness of proposal in meeting local HP objectives – up to 25 points**
 - A. Proposal would advance a clearly defined historic preservation goal in the community (**10 pts**)
 - B. Proposal would encourage/enable protection of historic resources or economic development opportunities (**10 pts**)
 - C. Proposal would advance history of racial, ethnic, sexual, or gender minority communities who have been traditionally underrepresented (**5 pts**)

- 4. Applicant was not a recipient of a CLG Subgrant in the previous cycle – 5 points**

- 5. CLG staff and Commission training – 5 points**
 - A. Application identifies recent trainings, conferences, or online learning attended by HP staff commissioners (5 pts.). e.g. *Wisconsin Historic Preservation and Local History Conference*, WAHPC annual conference, CAMP, Commissioner training module on wisconsinhistory.org., CLG training webinars, etc. (**5 pts**)

- 6. Quality of budget proposal – up to 10 points**
 - A. Budget clearly details project's scope and tasks (**5 pts**)
 - B. Proposal includes two itemized estimates from qualified historic preservation consultants. If not, applicant explained deficiency (**5 pts**)



WISCONSIN
HISTORICAL
SOCIETY

CERTIFIED LOCAL GOVERNMENT GRANT PROGRAM 2024

APPLICATION

Federal Grant Funding to
Certified Local Governments in Wisconsin

For assistance CLG grant funding contact:
Wisconsin State Historic Preservation Office

Jason Tish, CLG Coordinator
jason.tish@wisconsinhistory.org
608-264-6512

Collecting, Preserving, and Sharing Stories since 1846
816 State Street Madison, Wisconsin 53706

wisconsinhistory.org



Application

Federal Historic Preservation Funding to Certified Local Governments in Wisconsin Federal Fiscal Year 2024

HISTORIC PRESERVATION FUND GRANTS IN AID (CFDA 15.904)
SUBGRANT ADMINISTERED BY
WISCONSIN STATE HISTORIC PRESERVATION OFFICE

2024 Grant Cycle Timeline

- Mar. 1, 2023 - CLG Grant cycle opens
- Aug. 14, 2023 - Letter of Intent due
- Dec. 18, 2023 - Application due

Minimum Requirements

1. Applicant consulted with SHPO staff prior to submission of this *Application*
2. *Letter of Intent* was submitted by applicant before LOI deadline (Aug. 14, 2023)
3. *Application* was submitted on or before application deadline (Dec. 18, 2023)
4. *CLG Annual Report* was submitted by applicant in January for previous year
5. Applicant complies with all state and federal requirements of the CLG program
6. Applicant has no incomplete grant-funded projects in the past five years
7. For intensive surveys, applicant has reviewed survey boundaries with SHPO staff
8. For **historic district nominations to the NRHP**, applicant has consulted with SHPO staff on the eligibility of the district and has held a public engagement meeting within 12 months of the application deadline to introduce the project to property owners and gage support for NRHP designation.

Grant Amount Requested

Applicant

(Must be a local government in Wisconsin certified under the CLG program)

Name of CLG community:

Year of CLG Certification:

Project Title:

Local government's EIN Number:

Project Manager

(The person who will manage the project and coordinate the grant with the SHPO)

Name:

Email address:

Phone number:

Mailing address:

Financial Agent

(The person who can confirm that funding is available for the project prior to reimbursement)

Name:

Email address:

Phone number:

Mailing address:

This program receives Federal financial assistance for identification and preservation of historic properties. Under Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, as amended, the U.S. Department of Interior prohibits discrimination on the basis of race, color, national origin, disability, or age in its federally-assisted programs. If you believe you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to: Office of Equal Opportunity, National Park Service, 1849 C Street NW, Washington, D.C. 20240

Project Type (*check one*)

- A. Initial intensive survey of the community (30 pts.)
- B. Nomination of historic district to the NRHP (25 pts.)
- C. Nomination of historic district under a local historic preservation ordinance (25 pts.)
- D. Resurvey of a community that was surveyed more than 25 years ago (20 pts.)
- E. Nomination of individual, *publicly-owned* property or archaeological site to NRHP (15 pts.)
- F. Nomination of individual, *publicly-owned* property or archaeological site under a local historic preservation ordinance (15 pts.)
- G. Nomination of individual, *privately-owned* property to the NRHP (10 pts.)
- H. Nomination of individual, *privately-owned* property under a local historic preservation ordinance NRHP (10 pts.)
- I. Public outreach and educational projects (5 pts., *plus potential Bonus**)
- J. Design guidelines and historic preservation plans (5 pts., *plus potential Bonus**)
 - * **Bonus** – Applicable to Project Types I and J only if the community has recently completed a survey or resurvey of their entire community *and* has made reasonable efforts to nominate to the NRHP all properties and districts determined by the survey to be potentially eligible. (20 pts.)
- K. CAMP – Host a [CAMP](#) training workshop in collaboration with the National Alliance of Preservation Commissions [NAPC](#) (up to 100 pts). CAMP events are a priority every other year. A fully developed CAMP proposal will include:
 - 1. venue for the event
 - 2. plan for food and/or refreshments
 - 3. lodging availability
 - 4. marketing plan defined in consultation with SHPO staff
 - 5. registration protocol defined in consultation with NAPC and SHPO
 - 6. consultation initiated with NAPC and SHPO to select sessions and presenters
 - 7. complete list of items to be covered by grant
 - 8. an itemized budget.

Project Description

Describe the scope of the project you propose to undertake with requested funding.

Local historic preservation objectives

How would the project advance goals in a Historic Preservation Plan, Comprehensive Plan, or other plan?

How would this project advance the protection of historic resources or economic development opportunities?

If applicable, how would this project advance the history of racial, ethnic, sexual, or gender minority communities who have been underrepresented in past surveys or plans?

Prior CLG Grant-funded projects completed in your community
List projects funded by CLG grant in the past five years. Include the year of the grant award, and discuss whether the projects were completed successfully and how they benefitted the community

Training

Describe recent technical or policy training in which your Historic Preservation staff or Commissioners have participated including, but not limited to, webinars, conferences, online modules, technical workshops, CAMP, or any other formats that include training on historic preservation policies, best practices, or technical methods.

Budget

Maximum award amount is \$50,000 with no local match required. Provide an estimate of project costs in **whole dollars**. The applicant is **reimbursed** upon project completion up to the award amount; if project costs exceed the award, the applicant will be expected to pay for additional costs. **Two** itemized estimates prepared by professional consultants must be submitted with this application. The estimates must include the number of researchers, printing costs, WHPD data entry, line items for overhead, travel, research, field work, and final product cost. **All professional consultants must be approved by the SHPO.**

Item	Estimated Costs
CLG Personnel - salaries/wages	\$
fringe benefits	\$
supplies/materials	\$
travel/per diem	\$
equipment	\$
Consultant fees	\$
Other (specify)	\$
Total	\$

I affirm that all information on the application is true to the best of my knowledge.

The agents acting on behalf of the Applicant agree to comply with Title IV of the Civil Rights Act of 1964 and all requirements imposed by or pursuant to the Department of the Interior regulations issued pursuant to that title. No person in the United States shall, on the ground of race, color, national origin, disability, or age be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any program or activity for which financial assistance is received from the National Park Service and hereby give assurance that we will immediately take any measures to effectuate this agreement.

Applicant's Project Manager Date

I affirm that municipal funding is available to complete the proposed project prior to the disbursement of grant funding.

Applicant's Financial Agent Date